Date: May 18, 2017

1. **Call to Order**: President Sara Mohn called the meeting to order at 7:04 pm
2. **Devotional / Shared Prayer** – Sara Mohn shared an opening prayer
3. **Establish a Quorum**
   1. Members present: Sara Mohn, Jeff Johnson, John Shardlow, Joe Zeigler, Georgia Nygaard, Vanessa Anderson
   2. Members absent: Darcy Bontrager, Jake VondeLinde, Keith Gilbert
   3. Others present: Pastor Lauren Wrightsman, Dave Booms, Laurel Hofeldt
4. **Approval of Agenda** – Motion by Zeigler, second by Johnson, motion passed unanimously
5. **Approve Previous Months Minutes** – Motion by Johnson, second by Shardlow, passed unanimously
6. **Ministry team focus**: Stewardship update

There was a brief Stewardship update. The Council agreed that it was necessary to complete the “Sow” campaign and see where we ended up the 2016/2017 Fiscal year

1. **Monthly Reports**
   1. **Finance:** Laurel
      1. **Monthly reports**

Most of the meeting discussion was focused on finances. Laurel presented and reviewed the April 2017 Month-End Financial Summary, the Statement of RLC Operations through April and a Finance Update for Council May 2017. Those reports are incorporated herein by reference.

Highlights of those reports included:

* The fact that April giving had continued to follow the pattern of falling $5,000 short of budgeted giving.
* Projected funds needed to meet Year End budget was $41,000
* The Sow Campaign had generated $15,000, as of the first half of May
* There was $7,000 remaining in the matching gift
* Assuming $30,000 to be transferred from restricted funds ($25,000 already in budget)
* If expenses come in as budgeted for May and June, left a remaining gap of **$24,000**
  1. **Staff**
     + 1. Pastors
          1. Senior Pastor – Pastor Lauren reported on upcoming Council Conversations, the Annual meeting and the 75th Anniversary
          2. Associate Pastor – Pastor Sara was absent.

Abby call – Pastor Wrightsman explained the procedure for calling Abby at the upcoming Annual Meeting

* + - 1. Church Administrator - Dave Booms reported the schedule for the carpet installation and described some miscellaneous building repairs
      2. Other
  1. **Committee Updates**
     1. Mission & Outreach- Darcy was not present, but there was a discussion regarding the freezing of the M&O budget and the Council’s options depending on the year- end financial results
     2. Stewardship-Keith discussed the completion of the Sow campaign and discussed the upcoming plans for the Grow portion of the three year campaign
     3. Children-Joe reported that everything was in place for summer camp activities and that there were a record number of kids signed up this year
     4. Youth & Family- Jake was not present
     5. Adult Ed- Georgia described the upcoming 10:10 hour topics , including the upcoming speaker series on racial equity and justice that came as a result of the My Neighbors and Me discussion
     6. Christian LIFE- Vanessa mentioned the Saints game outing
     7. Nominating- Joe reported that Nick Boulton had agreed to serve if elected, after initially turning down the request
     8. Endowment- Sara reported that there was a planned session with an advisor from the ELCA. She had a conflict and asked for volunteers to attend. Shardlow said he would try to attend
     9. Task Force Updates
        1. Strategic Planning Joe Zeigler presented the Mission, Vision, and Values statements. After discussion, the Council voted to approve them. It was agreed that they should be presented at the Annual Meeting.
        2. 75th Anniversary Pastor lauren briefly reported that the Committee is in place and planning is proceeding

1. **Continuing Business**
   1. Strategic plan update: Vision, Mission, Values
   2. 2017 budget gap: Sara led the wrap up discussion about the gap and invited as many Council members as possible to attend the upcoming Council Conversation to be held in the Lounge on Sunday, May 21 during the 10:10 hour
   3. 2018 proposed budget: Jeff reviewed the key points regarding the 2017-2018 Proposed Budget, including particularly the Proposed Budget Offering Shortfall of $60,000 and how this would be described to the congregation during the Annual Meeting
      1. M & O budget review, task force – Shardlow described the purpose for convening the Task Force and its’ composition. He reported that he had attended the M&O Committee meeting and presented the proposal and asked them for two members to participate. Eric Wolhowe and Dave Tetzlaf were suggested. Pastor Sara and Dave Richter agreed to co-chair the group . After discussion, the Council voted to approve the commissioning of the Task force and authorized the Executive Committee to approve its final composition after recommendations by the chairs.
2. **New Business**
3. Abby call – already covered, brief summary
4. Building issues – deferred maintenance issues were acknowledged but not discussed in depth, pending year end financial situation
5. Endowment Grant Requests

Ten grant applications were reviewed, with seven approved for full or partial funding.

The following grants applications are brought before the Council for their approval:

1. $1000 RLC Nursery School: Seed money for STEM materials, iPads, mats, sports eqmt

2. $3000 RLC Finance, Administration and youth: 3 staff to attend conference in Dallas for in-depth training in church software applications.

3. $ 500 RLC iPad counter stand for self-service giving and registration.

4. $ 750 “Our Neighbors and Me”: Racial justice speakers for adult education presentations.

5. $3000 RLC 75th outreach to members and community via color magazine.

6. $1500 RLC lighting upgrade: Improved permanent lighting of chancel area.

7. $2000 RLC van.

Total Grant amount = $11,750, slightly above the available funds of $11,706.28. Endowment Committee agreed to the overage of $44.

**Council approved the recommendations of the Endowment Fund Committee for May 2017 Grant Requests as written.**

1. **Review Decisions / Action Items** – Financial reports were accepted, Vision, Mission and Values statements were adopted, Mission & Outreach task Force was commissioned
2. **Adjournment** - The meeting was adjourned at 8:24 pm
3. **Closing Prayer** – The Lord’s Prayer was shared, as is the Council’s custom